

**Constitution of the
Alumni Association of Lincoln Christian University, Inc.**
(revised 9/1/09 to reflect new name of Lincoln Christian University)

Article I – Name

The name of this organization shall be the Alumni Association of Lincoln Christian University.

Article II – Purpose

Section 1 The mission of the Lincoln Christian University Alumni Association is to champion the mission of Lincoln Christian University and to nurture and benefit the lives of its alumni.

Section 2 The vision of the Lincoln Christian University Alumni Association is to be a two-way ministry between the alumni and Lincoln Christian University.

Article III – Membership

Section 1. All persons holding degrees conferred by Lincoln Bible Institute, Lincoln Christian College, Lincoln Christian Seminary, or Lincoln Christian University shall be eligible for membership in the Association.

Section 2. All former non-graduating students who have completed coursework and are in good standing with Lincoln Christian University shall be eligible for membership in the Association.

Section 3. All past and present trustees, administrators and permanent faculty members shall be eligible for membership.

Section 4. Past and present full-time staff members shall be eligible for membership.

Section 5. Voting privileges shall be granted to those who are lifetime members or whose dues are paid for the current year.

Article IV – Executive Cabinet

Section 1. Officers of the Association shall be: President, Vice-President, and Secretary.

Section 2. The Executive Cabinet shall be composed of the officers of the Association and three delegates at large.

Section 3. The Executive Cabinet shall be elected by the Alumni Council for a term of one year.

Section 4. Any member of the Executive Cabinet may succeed himself for three additional terms of one year if receiving a majority of votes at the election.

Section 5. Duties of the officers shall be:

- President: 1) Preside at all meetings of the membership, Alumni Council, and Executive Cabinet.
 2) Lead the Executive Cabinet in its work.
 3) Support the Associate Vice-President of Alumni Services and his staff in their work.

Vice-President: 1) Preside in the absence of the president at all meetings.

2) Perform other duties as assigned by the President, Executive Cabinet, or the Associate Vice President of Alumni Services.

Secretary: 1) Record and distribute minutes of all meetings.
2) Notify Executive Cabinet concerning meetings.

Delegates: The delegates shall serve as voting members of the Executive Cabinet and will share in the role of supporting the Executive Cabinet and the work of the Alumni Association and the Associate Vice President of Alumni Services.

Section 6: The Executive Cabinet shall have the power to appoint persons to fill unexpired terms of vacated officers and delegates.

Section 7: Any member of the Executive Cabinet who fails to attend three consecutive meetings shall be considered to have resigned and shall be removed from the Cabinet without any further action.

Article V – Meetings

Section 1. Meetings may be called at any time or place by the Executive Cabinet, the president of the Association, or the Associate Vice-President for Alumni Services.

Section 2. Those present and voting at a meeting shall constitute a quorum.

Article VI – Alumni Council

Section 1. The Alumni Council is composed of approximately 50 elected members of the Alumni Association who are either lifetime members or whose dues are paid for the current year. It is also expected that these members will serve as donor models for the alumni-at-large, participating with at least one annual gift per year. They are also agents of recruitment for prospective students and endorse the purpose and policy of Lincoln Christian University.

Section 2. The Alumni Council shall:

- 1) approve officers and delegates of the Executive Cabinet.
- 2) approve the annual budget of the Association.
- 3) approve changes to annual and lifetime dues, upon the recommendation of the Executive Cabinet.
- 4) provide information and opinion on behalf of the Alumni to the administration of Lincoln Christian University.
- 5) approve amendments to this constitution.

Section 4. New members of the Council shall be elected by majority vote of existing Council for a four-year term. Elections shall be structured so that approximately one-fourth of the membership is elected annually.

Section 5. Any Council member who fails to attend three consecutive meetings shall be considered to have resigned and is removed from the Council without any further action. Vacancies in the Council created by resignation shall remain vacant until the next annual election.

Section 6. The Council shall meet semi-annually at times to be determined by the Executive Cabinet. Standing meeting times are normally the first Saturday of December and the Friday immediately before Commencement in May. Those Council members present and voting shall constitute a quorum.

Section 7 Other meetings may be called at any time or place by the Executive Cabinet, the president of the Association, or the Associate Vice-President for Alumni Services.

Article VII --- The Associate Vice President of Alumni Services/Alumni Director

Section 1. The Associate Vice President of Alumni Services, also known as the Alumni Director, is salaried by the University as a member of its administrative staff. He is accountable to the Vice President of Institutional Advancement. He also reports to the Association's Executive Cabinet.

Section 2. His function is to nurture life-long relationships with current and future alumni of Lincoln Christian University and to offer services that will carry out the alumni vision of being a "two-way ministry."

Section 3. He shall be chosen by the President of Lincoln Christian University and the Vice President of Institutional Advancement after having sought advice from the Association's Executive Cabinet.

Section 4. He shall serve as ex-officio member of the Association's Executive Cabinet and shall be the chief executive officer of the Association.

Article VIII – Amendments

Section 1. This Constitution may be amended by a two-thirds vote of the members present and voting at a called meeting of the Alumni Council or by first-class mail vote in which there is a two-thirds majority approval of the returned ballots, having been returned with a 45-day limit of the postmarked date of the announced proposal.